



Wednesday 12<sup>th</sup> September 2018

Dear Parents and Carers,

**Update on Staffing**

I hope your child has settled well in their new year group and have been enjoying new topics and challenges. Many of you will have already been to an information meeting about the year ahead with Reception, Years 1 and 2's to follow tomorrow and next week.

I am writing to share some updates with you regards staffing. Firstly, the lovely news that Mr Lowes now has a second son, born last Thursday. I am sure you will join me in congratulating Mr Lowes and his family on the birth of Oliver, who weighed 8lb 4oz. Mr Lowes is therefore currently on paternity leave for two weeks.

With Miss Smith's departure last Easter, and Mrs Paull currently on maternity leave, I thought it would be useful to provide the following confirmation of our Senior Leadership Team structure:

**Mrs Louise Wood**  
(Headteacher)

**Mr Michael Lowes**  
(Deputy Headteacher – Inclusion and Safeguarding)

**Mrs Kate Duncan \***  
(Deputy Headteacher – Teaching and Learning)

**Miss Kate Hayward \*\***  
(Assistant Headteacher – Teaching and Learning)

**Mrs Janine Covey**  
(Assistant Headteacher – EYFS Leader)

*\* Mrs Duncan works Monday to Wednesday \*\* Miss Hayward is covering Mrs Paull's maternity leave*

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All teachers, except those who are newly qualified, have responsibility for a subject or project and clarification on these areas of responsibility can be found on our website. Please note that Miss Wilson continues to lead English and Miss Edwards now leads Maths.

It is always important that you raise any questions or concerns initially with your child's Class Teacher and a good time to do this is at the end of the day in the playground, although please be mindful of the importance of enabling the teacher to safely dismiss their class. If you would like to arrange a meeting or phone call with your child's teacher, then this can be arranged through the school office. You may telephone or, preferably, email [office@barrowhedges.com](mailto:office@barrowhedges.com), using the teacher's name in the subject header.

There may be some occasions where you feel that you would like to speak with the Year Group Leader. These are listed below:

- Early Years – Mrs Janine Covey (teaches Fox Class)
- Year 1 – Mrs Jenny Rawlinson (teaches Otter Class)
- Year 2 – Mrs Hannah Genco (teaches Kingfisher Class)
- Year 3 – Miss Marianne Wilson (teaches Ash Class)
- Year 4 – Mr Luke Buckingham (teaches Lime Class)
- Year 5 – Miss Becky Cheetham (teaches Beech Class)
- Year 6 – Miss Jessica Edwards (teaches Willow Class)

Following our Bursar, Mr Cameron's retirement at the end of last year, we are joined by Mrs Karen Coleman as our School Business Manager. She undertakes this role for both Barrow Hedges and Stanley Park Infants' School. This is one of the benefits of joining Cirrus Primary Academy Trust. I am sure you will join me in welcoming Mrs Coleman and our other new staff to Barrow Hedges - Miss Hayward (Assistant Headteacher), Miss Potter (Year 1 Rabbit Class), Miss Kim (Year 2 Robin Class) and Mrs Vicky Panayi (Year 2 Teaching Assistant).

Finally, I wrote to parents in the summer holidays about the sad passing of Mrs Tibbs, our Lead Midday Assistant. Many of you have passed on kind messages about her, with some of you showing support for the idea of having some kind of commemoration for her within school. We think it would be really lovely to dedicate a small area of our playground to a special garden where children can complete quiet drawings and/or read (Mrs Tibbs loved to encourage the children to draw and colour pictures!) Should any parent wish to make a contribution towards this, however small, then please place your cash donation in an envelope marked 'Mrs Tibbs'. I will keep you updated on our plans for this project.

Yours sincerely



Mrs Louise Wood  
Headteacher