



Barrow Hedges Primary School - Annex to Safeguarding and Child Protection Policy Safeguarding and Child Protection Procedures (Including reference to Locality Needs)

Date Adopted: September 2020

Next Review: Annually or when regulations change

At Barrow Hedges Primary School we adhere to the Trust's Safeguarding and Child Protection Policy and Procedures. In addition to this, we take into consideration our locality and this Policy identifies the procedures we provide to safeguard our pupils and reflects the needs of our Community.

We are committed to safeguarding children and young people and we expect everyone who works at Barrow Hedges Primary School to share this commitment. All adults in our school take all welfare concerns seriously and we encourage children and young people to talk to us about anything that is worrying them or a friend.

At Barrow Hedges Primary School there is a team of trained individuals who work in collaboration to safeguard the pupils.

The Safeguarding Team

- Louise Wood – Designated Safeguarding Lead (and Head Teacher)
- Michelle Rondeau – Designated Safeguarding Lead (and Assistant Head Teacher)
- Marianne Wilson – Deputy Designated Safeguard Lead (and Assistant Head Teacher)
- Becky Cheetham - Deputy Designated Safeguard Lead (and Assistant Head Teacher)
- Janine Covey - Deputy Designated Safeguard Lead (and Assistant Head Teacher)
- Education Safeguarding Manager (Sutton) - Hayley Cameron 07736 338180
hayley.cameron@cognus.org.uk
- Nermine Abdel Syed – Safeguarding Link Governor

Safeguarding and promoting the welfare of children is **everyone's** responsibility. **Everyone** who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. This means that they should consider, at all times, what is in the **best interests** of the child.

One of our Designated Leads is also the Designated Person for Looked after Children and Post-Looked after Children. The progress, attainment and social and emotional needs of these children is closely monitored and funding is used to address gaps or needs as required.

Safeguarding is discussed at every Senior Leadership Meeting and is an agenda item on all Governing Board Meetings.

Reporting concerns at Barrow Hedges Primary School

- At Barrow Hedges Primary School, when a child makes a disclosure or a member of school staff, contractor or volunteer are made aware that there is a safeguarding issue or concern, this must be recorded on a Safeguarding Concern Form and handed to a Safeguarding Lead immediately. This includes prompts for the person raising the concern on one side and sections to be completed by the Safeguarding Lead overleaf; all forms are signed and countersigned by the school's Designated Leads (one signatory is always the Lead Designated Lead or the Head Teacher). Any original notes, if not made directly onto the form, are attached to the form.
- The Designated Safeguarding Lead or a member of the safeguarding team will contact Sutton MASH for advice or contact the police for immediate action. Sutton MASH consultation line phone number: 020 8323 0423.
- In the absence of a DSL, any member of staff can make a referral if they are concerned a child is at risk.

Expectations, Locality and Staff training

All staff at Barrow Hedges Primary School, both teaching and non-teaching, are expected to:

- Read the statutory guidance set out in Keeping Children Safe in Education Part 1 and Annex A (2020) including the online training available and sign to confirm they have read and **understood** this.
- Read the Trust Safeguarding and Child Protection Policy, including the school's Safeguarding and Child Protection Procedures annex, which incorporates our local context, and Procedures.
- Participate in training arranged by the Designated Safeguarding Lead.

At Barrow Hedges Primary School we work closely with external safeguarding agencies and rigorously analyse our presenting safeguarding concerns. At the end of the academic year 2019/2020 this analysis reported high levels of certain forms of concerns including Domestic Violence, Neglect, Mental Health and children's access to inappropriate social media. This list is not exhaustive of the safeguarding issues prevalent to the school.

Throughout the academic year, all staff will participate in regular safeguarding training which reflects KCSIE 2020 and our local context. These are run by the Designated Safeguarding Lead, Deputy Safeguarding Lead and Education Safeguarding Manager (Sutton) and external trainers.

Our Designated Safeguarding Lead attend regular Trust Network Meetings and additional training as required.

We develop safe and happy learners through:

- Delivering a curriculum that always pays attention to safety, emotional wellbeing and develops pupils' ability to express themselves.
- Delivering a Relationships and Sex Education (RSE) curriculum; The RSE learning intentions support children at Barrow Hedges to develop positive relationships, to express emotions appropriately, to seek help when needed, to stand up for themselves appropriately and to make good decisions to look after themselves and to stay safe.
- Teaching about E-Safety, both explicitly, and throughout the rest of our curriculum.

- Explicitly teaching children mechanisms for expressing themselves and reflecting on their feelings, and those of others.

Support

At Barrow Hedges Primary School we offer a wide range of emotional based support that promotes our nurturing environment and is able to work proactively and reactively in terms of ensuring our pupils are safe and happy at all times. This includes:

- Family Support Worker
- Emotional Literacy Support
- The Den – A Nurture Room dedicated to emotional wellbeing
- Fortnightly staff briefings that always begin with notices and reminders about children, ensuring a consistent approach to supporting individuals
- Monthly Safeguarding Bulletin
- School Nurse

Allegations against staff members

Staff and Governors are committed to taking allegations seriously – whistleblowing (reporting concerns about an adult in school's behaviour) will immediately be investigated. A separate Trust policy for whistleblowing is available.

Any concerns about the conduct of other adults in the school must be taken to Louise Wood (Head Teacher) without delay (or where that is not possible, to the Designated Safeguarding Lead).

Any concerns about the Head Teacher should go to the Chair of Governors who can be contacted via the school website or school office.

Barrow Hedges Primary School Policies with links to Safeguarding and Child Protection

- Inclusion (School)
- Anti-bullying (School)
- Attendance (Trust)
- Behaviour (School)
- Curriculum (School)
- E-Safety (School)
- Safer Recruitment (Trust)
- Relationships and Sexuality Education (School)
- Whistleblowing (Trust)
- Intimate Care (Trust)
- Administering Medicines (Trust)

Contacts

- Sutton MASH: 020 8323 0423
- Education Safeguarding Manager (Sutton): Hayley Cameron 07736 338180
hayley.cameron@cognus.org.uk
- Early Help 020 8770 4128
- School Nursing Service (contactable via the School Office)
- Trust Attendance Officer: Shareen Hogg 020 8619 1340 (Academy Office)
- The Duty Local Authority Designated Officer (LADO) contact for concerns against staff members is 0208 770 4776, LADO@sutton.gov.uk. The out of hours team can be contacted on 0208 770 5000.
- LB Sutton Children and Families, referral and Assessment Service (RAS) 020 8770 4343/4263